

DATA PROTECTION AND PRIVACY POLICY

Data Protection and Privacy Policy	Version: 2.0
Approver: Executive Board	Approval date: 05/15/2023

1. Introduction

This Policy was created based on the LGPD (Brazilian General Data Protection Law – Act no. 13,709/2018), always taking into consideration the concepts, parameters, and standards laid out by other international regulations, especially GDPR (General Data Protection Regulation).

Through this Policy, but not limited to this document, Ambipar lays down guidelines pertaining to personal data protection and privacy in the Company's work environment and reflects the Company's commitment to personal data protection, which applies to all businesses of the Group equally.

All employees are responsible for maintaining an ethical, transparent, and honest business environment, as well as performing activities in accordance with the Code of Ethics, with this Policy, and with any internal regulations, in addition to the applicable laws.

If you have any questions regarding this Policy, its application or any related topics, please contact our Data Protection Officer via email at politicadedados@ambipar.com

2. Application

This Policy applies to all employees, suppliers, service providers, business partners, and clients, in accordance with the legal parameters pertaining to this topic.

It is worth mentioning that the LGPD does not apply to the processing of personal data that is carried out for the sole purposes of public safety, national security, State security, or any penal repression and investigation activities. However, data processing for the purposes outlined above must observe specific legislation, which holds proportional and strictly necessary measures for public interest, subject to due process, the general protection principles, and the data owner's rights as covered by the LGPD, under the authority of a legal entity under public law.

Additionally, the LGPD does not apply to the processing of personal data that is carried out by natural persons for exclusively personal and not economic purposes. Deviations from this Policy must be known, so that the data owner is aware of standards and legal safeguards, as well as of the responsibilities they hold by having access to personal data while performing their duties.



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3. Objective

Through this Policy, the Company aims to lay down and standardize principles, concepts, and guidelines pertaining to data protection and privacy in its work environment, in accordance with the applicable legal precepts.

4. Scope

Some concepts defined by the law are important to better understand the topic:

- **PERSONAL DATA:** Any information related to a natural person;
- **SENSITIVE DATA:** Personal data regarding racial or ethnic origin, religious beliefs, political opinion, etc.;
- **PROCESSING:** Any operation involving personal data with respect to collection, production, receipt, use, access, reproduction and transmission, processing, filing, storage, removal, etc.;
- **OWNER:** Natural person who is subject to processing;
- **CONTROLLER:** Person in charge of making decisions regarding the processing of personal data;
- **OPERATOR:** Natural person or legal entity carrying out the processing of personal data on behalf of the controller – DPO;
- **INCIDENT:** Any event related to a data security breach;
- **INCIDENT RESPONSE TEAM:** Multidisciplinary team responding to incidents;
- **ANDP:** Brazilian National Data Protection Authority, the agency responsible for enforcing and supervising compliance with the LGPD.
- **COMPLIANCE:** Complying with and adhering to rules, norms, and frameworks;
- **ANONYMIZATION:** Use of reasonable and available technical means at the time of processing, through which the data can no longer be directly or indirectly associated with an individual;
- **ANONYMIZED DATA:** Data pertaining to an owner who cannot be identified, considering the use of reasonable and available technical means at the time of processing;
- **ENCRYPTION:** Process of transforming data from an original representation format to another representation format by using an algorithm, thus preventing anyone from reading it, except those who have a specific identification, generally referred to as a key, or those who have technical knowledge on the type of encryption used;
- **ENCRYPTED DATA:** Data that has undergone an encryption process;



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- **MINIMIZATION:** Limiting the collection of data from an owner, so that only the necessary data is collected for its intended purpose;
- **PSEUDONYMIZATION:** Processing through which data can no longer be directly or indirectly associated with an individual, except when using additional information kept separately by the controller in a controlled and safe environment;
- **DATABASE:** Structured set of personal data, located in one or multiple locations, and supported electronically or physically;
- **OWNER:** Natural person to whom the personal data refers and whose data is subject to processing;
- **CONTROLLER:** Natural person or legal entity under public or private law, in charge of making decisions regarding the processing of personal data;
- **OPERATOR:** Natural person or legal entity under public or private law, carrying out the processing of personal data on behalf of the controller;
- **OFFICER:** Person appointed by the controller and the operator as a communication channel between the controller, the data owners and the Brazilian National Data Protection Authority (ANPD);
- **PROCESSING:** Any operation involving personal data, such as operations concerning collection, production, receipt, use, access, reproduction, transmission, distribution, processing, filing, storage, removal, information control or assessment, modification, communication, transfer, dissemination, or extraction;
- **PROCESSING AGENTS:** The controller and the operator;
- **CONSENT:** Free, informed, and unequivocal expression through which the owner agrees to the processing of their personal data for a specified purpose;
- **BLOCKING:** Temporary suspension of any processing operation through the custody of personal data or database;
- **REMOVAL:** Deletion of data or data set stored in a database, regardless of the procedure used;
- **INTERNATIONAL DATA TRANSFER:** Transfer of personal data to a foreign country or an international agency where such country is a member of;
- **SHARED USE OF DATA:** Communication, dissemination, international transfer, data interconnection, or shared processing of personal databases by public bodies and entities to comply with their legal powers, or among these entities and private entities, mutually, with specific authorization for one or more processing modalities permitted by these public entities, or among private entities;
- **DATA PROTECTION IMPACT ASSESSMENT:** Documentation of the controller containing the description of



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the processing of personal data, which may lead to risks to civil liberties and fundamental rights, as well as measures, safeguards, and risk mitigation mechanisms;

- **RESEARCH AGENCY:** Direct or indirect public administration body or entity, or non-profit legal entity under private law, legally constituted under Brazilian laws, headquartered in and under the jurisdiction of the same Country, which has as its institutional mission or social or statutory objective basic or applied research of historical, scientific, technological, or statistical character.

5. Foundations and Principles

The General Data Protection Law has the following principles:

- I. Respect for privacy;
- II. Informational self-determination;
- III. Freedom of expression, information, communication, and opinion;
- IV. Inviolability of intimacy, honor, and image;
- V. Economic and technological development and innovation;
- VI. Free enterprise, free competition, and consumer protection;
- VII. Human rights, free development of personality;
- VIII. Dignity and exercise of citizenship by natural persons.

Data processing activities must comply in good faith with the following principles:

- i.** Purpose: Conducting data processing for legitimate, specific, and explicit purposes, which must be communicated to the owner, without the opportunity of conducting a subsequent processing that is incompatible with these purposes;
- ii.** Adequacy: Compatibility of the processing with the purposes communicated to the owner, according to the context of the processing;
- iii.** Need: Limiting the processing to the minimum amount required for its purposes, covering only the relevant data, proportional to and not exceeding the purposes of the data processing;
- iv.** Free access: Ensuring the data owners have access to an easy and free consultation on how the processing is done and how long it takes, as well as on the integrity of their personal data;
- v.** Data quality: Ensuring the owners have data that is precise, clear, relevant, and up-to-date, according to their needs and to comply with the purpose of the processing;
- vi.** Transparency: Ensuring the owners have access to clear, precise, and easily available information on the processing and the respective processing agents, as long as trade secrets are respected;
- vii.** Security: Use of technical and administrative measures that can protect personal data against unauthorized access, as well as accidental or illegal situations involving destruction, loss, modification, communication, or dissemination;
- viii.** Prevention: Adopting measures to prevent damages caused by data processing;



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- ix. Non-discrimination: Impossibility to conduct processing for illegal, unfair, or discriminatory purposes;
- x. Liability and accountability: Evidence, by the agent, of the adoption of effective measures, capable of proving not only the compliance with data protection regulations, but also the effectiveness of such measures.

Therefore, Ambipar's actions, control mechanisms, procedures, and instructions are based on the foundations and principles specified by the current legislation.

6. Guidelines

This Policy will be made available on the Company's website, and complying with it is required by everyone to whom it applies.

Ambipar's data processing adheres to the legal precepts, including those pertaining to consent – which must be formally given – as provided for by the Law.

The guidelines laid down in this Policy are understood and accepted by all employees under the scope and applicability of this regulation. Acceptance of the guidelines set out in this data processing policy is provided by a formal acceptance through a signature to give consent and through compliance with the aspects mentioned in this data processing policy.

6.1 Data Processing Requirements

Data processing can only be conducted under the following conditions:

- Upon consent given by the owner, respecting the precepts of the applicable Law;
- For the controller to comply with a legal or regulatory obligation;
- For conducting studies by a research agency, ensuring, whenever possible, the anonymization of personal data;
- When necessary for the execution of agreements or preliminary procedures related to an agreement the owner is a part of, upon the request of the data owner;
- For regularly exercising rights in a legal, administrative, or arbitration proceeding;
- For the protection of life or physical well-being of the owner or a third party;
- For the protection of health, exclusively in procedures performed by healthcare providers, healthcare services, or health authorities;
- When necessary to meet the legitimate interests of the controller or a third party, except if



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overruled by the owner's fundamental rights and liberties that may require the protection of personal data;

- For credit protection, including in relation to the provisions in the relevant legislation;
- To improve our services.

Please note that data processing, which provides public access, must consider the purpose, the good faith, and the public interest that warranted its availability, with the intention of maintaining the security and transparency of its operations.

Data processing must be conducted only for legitimate purposes, considered from specific situations that may include, but are not limited to:

- Support for and promotion of the controller's activities; and
- Protection, in regard to the owner, to regularly exercise their rights or provide services that may benefit them, respecting their legitimate expectations and fundamental rights and liberties.

Additionally, when the processing is based on the legitimate interest of the controller, only personal data that is strictly necessary for the intended purpose may be processed.

The controller shall adopt measures to ensure the transparency of the data processing, based on their legitimate interests.

6.1.1 Data Processing Activity

The activities described below are considered data processing:

- **Collection:** Obtaining data through manual or automated procedures. Example: Filling out registration and recruitment forms.
- **Production:** Set of processed data generating additional data, which is still linked to the owner. Example: Employee's registration number in the Company's records.
- **Receipt:** Receipt of data, through any means, by the operator or controller. Example: A list containing personal data of professionals from the third-party service provider staff.



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- **Classification:** Organizing the data for the operator or controller. Example: List of employees in alphabetical order.
- **Use:** Make use of personal data. Example: Filling out the contract or form to sign up for benefits.
- **Access:** Means through which access to personal data is provided. Example: Access to the Company's employee records or the electronic directory containing the employees' data.
- **Reproduction:** Copying personal data. Example: Obtaining a copy of the employees' documents for hiring.
- **Transmission:** Using means to send information. Example: Sending employees' information to the bank to open bank accounts.
- **Distribution:** Delivery of data or a set of personal data to one or more recipients, regardless of the means used. Example: List containing the registration of active employees in the Company, made available for audit teams.
- **Processing:** Any form of data use. Example: Analysis of the profile of the Company's employees.
- **Encryption:** Process of transforming information from an original representation format to a different representation format, thus preventing anyone from reading it. Example: Message – "John" > Encrypted – "LKOUS" > Decrypted – "John".
- **Storage:** Safeguarding data in a physical or electronic location. Example: Files stored in cabinets or physical directories, and documents stored in local or remote servers.
- **Removal:** Destruction of data, including backups. Please note that the removal procedure may be requested by the owner. Example: Shredding forms.

6.1.2 Processing of sensitive data

The processing of sensitive data can only be conducted under the following conditions:

- When the owner or the person legally responsible for the data specifically and distinctively consents to the specific purposes;
- Without the owner's consent, as provided for in the Law, under conditions where it is essential for: Complying with legal or regulatory obligations by the controller;



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- For the shared processing of data that is necessary for the execution, by the public administration, of public policies in accordance with laws or regulations;
- For conducting studies by a research agency, ensuring, whenever possible, the anonymization of sensitive data;
- To regularly exercise rights, including under contract and in legal, administrative, and arbitration proceedings, the latter under the terms of Law no. 9,307, of September 23, 1996 (Arbitration Law);
- For the protection of life or physical well-being of the owner or a third party;
- For the protection of health, exclusively in procedures performed by healthcare providers, healthcare services, or health authorities;
- Ensuring fraud prevention and the owner's safety, in processes of registration identification and authentication in electronic systems, protecting the rights mentioned in Art. 9 of this Law, except if overruled by the owner's fundamental rights and liberties that may require the protection of personal data.

Please note that communication about or the shared use of sensitive data among controllers with the intention of obtaining an economic advantage may be subject to prohibition or regulation by the national authority, after consulting with the public sector bodies, within the scope of their competence.

Communication or shared use of sensitive health data among controllers with the intention of obtaining an economic advantage is prohibited, except to provide healthcare services, pharmaceutical care, and medical assistance, including diagnostic and therapy support services to benefit the interests of data owners and to allow for:

- Data portability when requested by the owner; or
- Financial and administrative transactions resulting from the use and the provision of services related to this paragraph.

It is worth mentioning that anonymized data is not considered personal data for the purposes of the LGPD, except if the anonymization process the data has undergone is reverted by using means that are exclusively internal, or if, with reasonable efforts, it can be reverted. Please note that, to determine what is reasonable, objective factors must be taken into consideration, such as the



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necessary costs and time to revert the anonymization process, according with available technologies and the exclusive use of internal means.

6.1.3 For the purposes of the LGPD, the data used to create a behavioral profile of a specific natural person, if identified, is equally considered as personal data.

Consent

There is no need to provide consent for data that is clearly made public by the owner, as long as the owner's rights and the principles provided for in the Law are protected. Subsequent processing of personal data to which access is public may be conducted for new purposes, if the legitimate and specific purposes, the preservation of the owner's rights, and the identified foundations and principles are respected during this new processing.

For data sharing or communication, the controller must inform the owner and obtain specific consent for the purpose it is intended.

If the processing of personal data is a condition to provide a product or service or to exercise rights, the owner must be informed about this fact and on the means through which they can exercise their owner's rights.

Please note that potentially waiving this need for consent does not exempt processing agents from their other obligations under the LGPD, especially when it comes to complying with the general principles and ensuring owner's rights.

Consent for data processing must be provided in writing or through a different mean that proves the owner's expression of will, with a clause that is separate from other contractual clauses to consider the aspects of transparency clearly and unequivocally.

Please note that data processing by defect of consent is prohibited.

Therefore, consent must refer to the specified purpose, and generic authorizations for data processing will become invalid.

Additionally, consent may be withdrawn at any time if expressly requested by the owner, through an easy and free procedure, after ratifying the processing operations carried out under the



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protection of the previously expressed consent while there is no request for removal.

If there are any changes to the information in the consent form or if the changes to the purpose of the data processing are not compatible with the original consent signed by the owner, the controller must inform the owner beforehand of the changes to the purpose, specifically mentioning the content of these changes, and the owner may, when consent is required, withdraw it if they do not agree with said changes.

Please note that the owner has the right to easy access to the information about the processing of their data, which must be made available in a clear, appropriate, and ostensive manner, regarding, among others, the characteristics specified in regulations for fulfilling the principle of free access, such as:

- Specific purpose of the processing;
- How the processing is conducted and how long it takes, while respecting trade secrets;
- Identification of the controller;
- Controller's contact information;
- Information regarding the shared use of data by the controller and its purpose;
- Responsibilities of the agents conducting the processing; and
- Owner's rights, explicitly mentioning the rights provided in the Law.

6.1.4 End of Data Processing

The end of data processing is reached under the following conditions:

- After checking that the purpose has been achieved or that the data is no longer necessary or relevant to achieve this specific desired purpose;
- At the end of the processing period;
- After communication by the owner, including for exercising rights to withdraw consent;
- After determination by the national authority, when there is a breach in the provisions of the Law.

Personal data must be deleted after the end of processing, within the scope and technical



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limitations of the activities, once retaining is authorized for the following purposes:

- Compliance with legal or regulatory obligations by the controller;
- Studies conducted by research agency, ensuring, whenever possible, the anonymization of personal data;
- Transfer to third party, as long as data processing requirements are met, in accordance with this Law; or
- Exclusive use by the controller, as long as access by third party is prohibited and data is anonymized.

6.2. Owners' Rights

Ambipar guarantees the ownership of your personal data, ensuring the fundamental rights of liberty, intimacy, and privacy. Thus, any and all observations regarding non-compliance with these aspects must be reported immediately to the Data Protection Officer via email at politicadedados@ambipar.com.

Please note that, at any time and upon request to the Company's compliance department, owners have the right to:

- Obtain confirmation of the existence of processing operations;
- Have access to data, stored in such a way that benefits the exercise of access rights. Additionally, if the processing is derived from the owner's consent or an agreement, the owner may request an electronic copy and the integration of their personal data in a format that allows for subsequent use, including in other processing operations;
- The correction of incomplete, inaccurate, or outdated information;
- Request review of decisions taken exclusively, based on the automated processing of data that may affect the interests of the owner, including decisions intended for defining their personal, professional, or credit consumer profile, or for defining the aspects of their personality;
- Anonymize, block, or remove data that is unnecessary, excessive, or not processed according to the provisions of the LGPD;
- Request data portability to a different product or service provider, upon explicit request, according to the regulations of the national authority, as long as trade secrets are respected. Please note that data that has already been anonymized by the controller is not included in the



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data portability process;

- Request the removal of personal data that has been processed with the owner's consent;
- Obtain information from public and private entities with which the controller conducted an operation for shared use of data;
- Obtain information on the possibility of not giving consent and on the consequences of such action;
- Withdraw consent;
- Petition, before a national authority, against the use of their data by the controller, a right that may be exercised before consumer protection agencies;
- Oppose to the processing conducted based on one of the conditions of consent exemption.

Please note that rights will be exercised upon explicit request by the owner or a legally constituted representative to the processing agent.

If the immediate adoption of this measure is not possible, the controller shall send feedback to the owner to:

- Communicate that they are not a data processing agent and, whenever possible, to indicate the actual agent; or
- Present the factual and legal basis preventing the immediate adoption of the measure.

Additionally, requests will be answered by Ambipar without any costs to the owner, and due confirmations will be provided in a simple format immediately or through a clear and full statement containing the origin of the data, the lack of records, the criteria used, and the purpose of the processing, within 15 (fifteen) days as of the date of the owner's request. Information and data may be provided via electronic, safe, and legitimate means for this purpose or in printed form.

Ambipar will immediately inform the processing agents with whom it shared data about the correction, removal, anonymization, or blocking of data, so that they can repeat the exact same procedure, except if this communication is demonstrably impossible or implies disproportionate efforts.



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Ambipar will provide, whenever there is a request to do so, clear and appropriate information regarding the criteria and procedures used for the automated decision-making.

It is worth mentioning that personal data pertaining to the regular exercise of rights by the owner cannot be used detrimentally.

6.3. Data Transfer

Personal information may be transferred, filed, or processed in a different country than the one it was collected from and in a different origin than where the data owner is from in the following cases:

- When countries or international agencies provide an appropriate level of protection for the personal data, in accordance with the Law;
- When the controller offers and proves guarantee of compliance with the principles, with the owner's rights, and with the protection regime through specific contractual clauses for transfer, standard clauses, corporate rules, seals, certificates, and codes of conduct, to be assessed by the national authority;
- When transfer is required for legal cooperation and the protection of life;
- When transfer is required for the execution of public policies or for legal attribution of public service;
- When the owner has provided specific consent for the transfer.

In these cases, data transfers must be carried out in accordance with LGPD (Brazilian General Data Protection Law) requirements. When the transfer of personal data is made to a country outside Brazil, appropriate safeguards must always be provided by recourse to binding legal rules, such as clauses similar to those approved by Brazilian law. When a transfer is made to other businesses of the Group, it must always be conducted based on the group's privacy policy, and if they exist, based on Corporate rules, which are binding for data protection officers and subcontractors.

In case of data transfer to countries covered by GDPR, the rules established therein must be observed.



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Processing Agents

Ambipar maintains records of the data processing activities conducted and periodically develops a data protection impact assessment, including of the sensitive data, regarding these data processing operations.

Ambipar's data protection officer shall be publicly announced, in a clear and objective manner, preferably on the company's website.

The officer must:

- Accept complaints from owners, provide clarifications, and adopt measures;
- Receive communications from the national authority and adopt measures;
- Guide employees and contractors of the company on the practices to be followed in relation to data protection; and
- Perform other duties established by the controller or in complementary standards.

Additionally, any processing agents or other people who may intervene in one of these processing steps are required to ensure the security of information pertaining to personal data, even after its completion.

The controller must inform the national authority and the owner about security incidents that may cause relevant risk or damage to the owners. Please note that any communications must be carried out within a reasonable timeframe and mention at least:

- A description of the nature of the data affected;
- Information about the owners involved;
- A recommendation on technical and security measures to be used for protecting data, as long as trade secrets are respected;
- The risks related to the incident;
- Any reasons for delay, if there wasn't immediate communication; and
- The measures that were or will be adopted to revert or mitigate the effects of the damage.



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The Company will maintain the Security and Privacy Incident Response Plan.

6.4. Data Security and Confidentiality

Ambipar has an Information Security Policy and adopts security, technical, and administrative measures that are capable of protecting personal data against unauthorized access and accidental or illegal situations involving destruction, loss, modification, communication, or any form of improper or illegal processing, as established in "Security procedure on the data processing environment."

Please note that the systems used for data processing must be structured to meet security requirements, best practice and governance standards, and general principles provided in the Law.

7. Responsibilities

All employees, or professionals who perform their activities on behalf of Ambipar or for Ambipar's economic benefit, must read, understand, and ensure the compliance with this regulation.

Ambipar's department managers, in addition to the abovementioned responsibilities, must also identify data processing situations and ensure that data, under their management, follows the guidelines provided in these regulations and/or in the local applicable law.

Employees performing activities for the Information Technology, Information Security, and Legal departments, in addition to the abovementioned responsibilities, must also provide support and solutions for complying with the guidelines provided in this policy.

The Compliance department, along with Ambipar's management, in addition to the abovementioned responsibilities, must also develop monitoring mechanisms to ensure that the guidelines provided in this policy are followed, as well as to monitor standards and practices recommended by the national authority.

8. Non-Compliance

Ambipar considers non-compliance the voluntary or involuntary breach, omission, attempt, or lack of compliance with the guidelines, procedures, or concepts established in the Data Processing Policy.

Cases of suspected non-compliance must be reported immediately to the Company's Compliance



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department via email at canaldeetica@ambipar.com or on the website www.ambipar.com/denuncias, as well as to the DPO via email at politicadedados@ambipar.com.

9. Cases of Omission

Any questions or requests can be emailed to the electronic address politicadedados@ambipar.com.

10. Reviews

This regulation must be reviewed at least every two years, or at any time Management deems necessary or on account of legislative amendments.

11. Reference documents

- Law 13,709/18 – Brazilian General Data Protection Law;
- Law 13,853/19 – Provisions on the LGPD and Constitution of the ANPD;
- GDPR (General Data Protection Regulation).

12. Management and approval of regulation

The Data Processing Policy has been approved by the Executive Board on 02.02.2020 and has been reviewed, with new wording approved on 05/15/2023, to be effective as of the release date.



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